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Siddhartha College of Pharmaceutical Sciences
(AUTONOMOUS)

Pinnamaneni Polyclinic Road, Siddhartha Nagar, Vijayawada - 520010, AP, INDIA

(Sponsors : Siddhartha Academy of General & Technical Education)

ISO 21001:2018, ISO 50001:2018 & ISO 14001:2015 CERTIFIED INSTITUTION

Approved by AICTE, PCI, New Delhi, Govt. of Andhra Pradesh & Accredited by NAAC with 'A' Grade

Affiliated to Krishna University, Machilipatnam & Recognized as 2(f) under UGC Act 1956

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Ref: KVSRSOPS / 314 / 2024

Date: 09.12.2024

OFFICE ORDER

Implementation of examination reforms

Sub:- Re -Constitution of Examinations Committee (Internal & External) –Reg.

In tune with the norms and guidelines framed by the academic regulators of the country for being more transparent, responsive and for systematic governance of higher educational institutions. We constituted examinations committee comprising the faculty of the college to improve effective internal administration.

S.No.	Name of the Member	Designation	Committee	Phone No.
1.	Dr.A.Suneetha	Principal & Professor	Chairperson	9949185566
2.	Dr. G. Ramanaiah	Professor & HOD	Member	9848121188
3.	Dr. G. Vijaya Kumar	Professor	Member	9989921747
4.	Dr.N.Kanaka Durga Devi	Associate Professor	Member	9392418336
5.	Dr. V.Karunasree	Associate Professor	Member	9866901088
6.	Dr. M. VijayaLakshmi	Associate Professor	Member	8501011122
7.	Dr. K.Durga Prasad	Assistant Professor	Member	7306775758
8.	Dr.V.Narendra	Assistant Professor	Member	9618171818
9.	Smt. Iswarya Obilineni	Assistant Professor	Member	7989552803
10.	Smt. A.Lakshmi Pavani	Assistant Professor	Member	9100199577
11.	Mr. P.Srinivasu	Assistant Professor	Member	9989092806

Functions:

1. The committee will function independently in the conduct of internal and external examinations as per the rules and regulations in force
2. The committee will frame internal rules and procedures for effective functioning and transparent administration of examination work while maintaining confidentiality where ever required
3. The schedules for internal examinations, the recording of marks, intimation to students / parents and other bodies and all related works will be done by the committee and communicated by the chief superintendent. The examination regulations shall be intimated to the students at the beginning of each academic year.
4. Before finalising the schedules and other activities, the committee will interact with the incharges of UG /PG and Pharm.D programmes and then notified internal exams schedules or other works/activities.
5. The minutes of all meetings of the committee will be recorded and maintained by the chair person
6. The committee will meet as often as required
7. The committee will be provided with adequate support , staff and infra structure required for effective functioning
8. The committee will start functioning immediately form the date of receipt of proceedings and will take over all the responsibilities to conduct internal and external examinations.


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